

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

February 22, 2022

Delran Middle School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Brophy		
Mr. Chierici		
Mrs. Melvin		
Mr. Mongon		
Mr. Oberg		

Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

03. **Student Representative to the Board of Education:**

Ms. Kate Pelagatti will report.

04. **Presentation and Recognitions:**

There will be a 5-minute recess following the Board of Education Recognitions.

2022 New Jersey Department of Education Educator of the Year Honorees

Kimberly Williams - Millbridge Elementary School

Kyle Hinkle – Delran Intermediate School

Christopher Wolf – Delran Middle School

Jason Pope- Delran High School

Laura Foster – Educational Services Provider

Mary Bryson - Paraprofessional

05. Administrative Reports:

06. Old Business:

07. New Business:

08. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

09. **Approval of Minutes:**

February 7, 2022 Work Session

February 7, 2022 Work Session Executive Session

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			

Mr. Biluck			
Mr. Kitley			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. *Correspondence*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

12. **Agenda Questions: Public**

13. **Policy**

Mr. Oberg will report.

Motion to approve all items by way of consent vote in Section 13, Policy.

- It is recommended that the Board of Education approve the first reading of the following policies and regulations:*

2422	Comprehensive Health and Physical Education
2467	Surrogate Parents and Resource Family Parents
5116	Education of Homeless Children
5751	Sexual Harassment of Students
R5751	Sexual Harassment of Students
6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs
6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures
6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest
6311	Contracts for Goods or Services Funded by Federal Grants
7432	Eye Protection
R7432	Eye Protection

8420	Emergency and Crisis Situations
R8420.1	Fire and Fire Drills
8540	School Nutrition Programs

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

14. **Business and Operations**
Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator's certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of December 2021 Board Secretary Report .*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator's Cash Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of December 2021 Cash Reconciliation Report.*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$48,034.75 according to the schedule available in the Office of the Board Secretary.*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$2,304,197.40 (1/18/22 – 2/22/22).*
- E. *It is recommended that the Board of Education approve the cafeteria report for the month of December 2021.*
- F. *It is recommended that the Board of Education approve the Student Safety Data System Report for Report Period 1 (July 1, 2021 to December 31, 2021.)*

<u>School</u>	<u>Incidents (Violence, Vandalism, Substances, Weapons and HIB Confirmed)</u>	<u>Other Incidents Leading to Removal</u>	<u>HIB Alleged</u>	<u>HIB Confirmed</u>	<u>HIB Trainings</u>	<u>HIB Programs</u>
DHS	9	3	0	0	5	3
DMS	12	33	0	1	4	0
DIS	0	2	1	0	6	4
Mill	0	0	0	0	9	6

- G. *It is recommended that the Board of Education approve the facility use request from Delran Elementary PTO for use of Delran High School Auditorium on March 23, 2022; March 24, 2022; April 6, 2022; and April 8, 2022 and the Delran High School Cafeteria on April 8, 2022 in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- H. *It is recommended that the Board of Education approve the facility use request from Delran Athletic Association for use of Millbridge Elementary School Gymnasium beginning on March 1, 2022 through April 1, 2022, in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- I. *It is recommended that the Board of Education approve, retroactively, the facility use request from Delran Athletic Association for use of Delran High School Gymnasium on February 20, 2022, in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- J. *It is recommended that the Board of Education approve to accept an anonymous donation from a Delran resident of an A.O. Spenser gliding stage scope.*
- K. *It is recommended that the Board of Education accept the donation from the MS/HS Delran Parent Teacher Association in the amount of \$1,000 of gift cards for local food establishments in concert with student reward programming.*
- L. *It is recommended that the Board of Education approve police coverage for the following DMS and DHS events:*

Police coverage for Thursday, June 16, 2022 (DMS Graduation):

4 officers @ \$65.00/hr. - 6:00 to 9:00 p.m.

3 hrs. each - 12 hrs. total @ \$65.00 per hour Total: \$780.00

Police coverage for Friday, June 17, 2022 (DHS Graduation):

6 officers @ \$65.00/hr. - 5:00 to 9:00 p.m.

4 hrs. each - 24 hrs. Total @ \$65.00 per hour Total: \$1,560.00

Total = \$2,340.00

- M. *It is recommended that the Board of Education approve two-hour delay for Delran High School students not taking the NJGPA on March 14, 2022 through March 17, 2022.*
- N. *It is recommended that the Board of Education approve to change the dates for the 2022 NJ Teacher's Convention from November 3 and 4, 2022 to November 10 and 11, 2022.*
- O. *It is recommended that the Board of Education approve the submission of the 2021-2024 Bilingual ESL Three Year Plan to the New Jersey Department of Education.*

- P. *It is recommended that the Board of Education approve to authorize Garrison Architects to prepare and submit an Other Capital Project for the Delran Intermediate School classroom and office addition project. The district acknowledges that it will receive no state aid for this project and further authorizes Garrison Architects to amend the district Long Range Facility Plan (LRFP) as required.*
- Q. *It is recommended that the Board of Education approve transportation services with Hillman's Bus Service and Holcomb Bus Service for additional transportation as needed for the 2021-2022 year.*
- R. *It is recommended that the Board of Education approve the award of a solar power purchase agreement (PPA) with HESP Solar for an amount of \$0.064 per kWh (year 1) with an escalator of 1.5% per year, pursuant to Scenario 1 of their response to the District's request for proposals (RFP) opened publicly on February 1, 2022.*
- S. *It is recommended that the Board of Education approve Sourcewell Cooperative Pricing System Member ID 98216 for the 2021-2022 year.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

- A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*
1. Life Skills students to Planet Fitness, Delran, NJ on March 17, 2022; 4 students and 5 staff members leaving at 9:15 AM and returning at 10:15 AM. The purpose of the trip is to promote physical and mental health. The cost to the Board of Education is \$229.00 per bus (1 bus).
 2. Life Skills students to Riverside Post Office, Riverside, NJ on March 28, 2022; 20 students and 12 staff members leaving at 9:15 AM and returning at 10:15 AM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$229.00 per bus (2 buses).

B. It is recommended that the Board of Education ratify the following Middle School activities as approved by the Superintendent:

1. Team 7A to YMCA of Pines, Medford, NJ on May 2, 2022; 110 students and 10 staff members leaving at 7:50 AM and returning at 2:05 PM. The purpose of the trip is to foster teambuilding. There is no cost to the Board of Education.
2. 6th Grade Battle of the Books students to Maple Shade Elementary School, Maple Shade, NJ on April 12, 2022; 6 students and 1 staff member leaving at 7:45 AM and returning at 11:30 AM. The purpose of the trip is to complete in Battle of the Books. The cost to the Board of Education is \$347.75 per vehicle (1 van).
3. Team 8A to Funplex, Mt. Laurel, NJ on March 4, 2022; 110 students and 6 staff members leaving at 9:30 AM and returning at 1:45 PM. The purpose of the trip is to foster teambuilding. The cost to the Board of Education is \$347.75 per bus (3 buses).
4. Team 6B to Funzilla, Delran, NJ on May 27, 2022; 114 students and 6 staff members leaving at 9:30 AM and returning at 12:00 PM. The purpose of the trip is to end of year celebration. The cost to the Board of Education is \$347.75 per bus (3 buses).
5. Battle of the Books to Millbridge Elementary School on March 4, 2022; 22 students and 3 staff members leaving at 9:00 AM and returning at 11:00 AM. The purpose of the trip is to read to younger children. There is no cost to the Board of Education.

C. It is recommended that the Board of Education ratify the following Elementary School activities as approved by the Superintendent:

1. eSTEM students (Delran Intermediate School) to New Jersey Institute of Technology, Newark, NJ on March 14, 2022; 6 students and 2 staff members leaving at 7:15 AM and returning at 2:00 PM. The purpose of the trip is to attend eSTEM Competition. The cost to the Board of Education is \$900.00 per bus (1 bus).
2. eSTEAM students (Delran Intermediate School) to Delran High School on February 22, 2022; 6 students and 2 staff members leaving at 8:00 AM and returning at 10:00 AM. The purpose of the trip is to visit Delran High School Fab Lab. There is no cost to the Board of Education.
3. Green Team (Delran Intermediate School) to Philadelphia Zoo, Philadelphia, PA on March 24, 2022; 35 students and 4 staff members leaving at 8:30 AM and returning at 2:00 PM. The purpose of the trip is to participate in Green Team UNLESS Contest. The cost to the Board of Education is \$445.75 per bus (1 bus).

D. It is recommended that the Board of Education approve Stephen Perry, a student at The College of New Jersey, to complete a student teaching placement at the Delran High School beginning on a date to be determined and ending on May 6, 2022. The cooperating teacher will be Mr. Thomas Rafter.

- E. *It is recommended that the Board of Education approve the change in date of the following K-12 ESL Parent Advisory Engagement Nights for the 2021-2022 school year from Tuesday, May 17, 2022 to May 26, 2022.*
- F. *It is recommended that the Board of Education approve the child of David Atkinson, Teacher of Science at the Delran High School, to attend Delran High School (9th Grade) for the 2022-2023 school year in accordance with the provisions of Board of Education Policy #5111.*
- G. *It is recommended that the Board of Education approve home instruction services, recommended by administration, for Student #220420 from 2/7/2022 through 4/1/2022.*
- H. *It is recommended that the Board of Education approve home instruction services, recommended by administration, for Student #240074 from 2/11/2022 through 4/11/22.*
- I. *It is recommended that the Board of Education approve home instruction services, provided by Hampton Behavioral Health Center at \$43.56/hour, for Student #270073 for the 2021-2022 school year.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

16. **Personnel**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. *It is recommended that the Board of Education approve the employment of Lakshmi Chiabella as Instructional Aide at the Delran High School at an annual base salary of \$19,081 (Step 4) plus RBT Stipend of \$1,500 (to be prorated) effective on a date to be determined. (Resignation: Antoinette Lamaruggine)*
- B. *It is recommended that the Board of Education approve Julia Stipa and Lauren Bennett for a total of 3 hours each for Healing Centered Engagement Sessions from 3:00-4:30 on*

March 8 and May 16 2022. This is part of the Healing Centered Engagement grant we received.

- C. It is recommended that the Board of Education approve Lauren Bennett to virtually attend the Association of Student Assistance Professionals Annual Conference. The theme is "What's in Your Toolkit?" The virtual conference will take place on Friday, March 4, 2022, from 9:00am to 1:30pm. The cost to the district is \$25 paid for by DMS.*
- D. It is recommended that the Board of Education approve Julia Stipa for 10 additional hours for the Homework Club at the Delran Middle School and Claire Walters for 20 additional hours for the Homework Club at the Delran Middle School at the rate of \$43.56/ hour.*
- E. It is recommended that the Board of Education approve Michelle Sondeen, Part-Time School Nurse at the Millbridge Elementary School, for an additional 15 days as needed during the 2021-2022 school year at her per diem rate of \$237.87.*
- F. It is recommended that the Board of Education approve all certificated staff for DMS and DHS to provide coverage when needed at the class coverage rate of \$36.74 for on-going job embedded professional development at DMS and DHS through Title IIA funds from February through June 2022.*
- G. It is recommended that the Board of Education approve the following guidance counselors for parent liaison hours for English language learners at \$43.56 an hour not to exceed 40 hours per school from February through June 2022. Paid for by Title III Immigrant Support Funds.*

Delran High School

Justine Carey
Brian Croly
Laura Foster
Joseph Zobel

Delran Middle School

Jeff DeNick
Lauren Soto
Julia Stipa

- H. It is recommended that the Board of Education approve Amy Willis for hours to provide 1:1 before and/or after school tutoring for English language learners from February through June 2022 at \$43.56 an hour paid for by Federal Title III funds (not to exceed 120 hours per school as approved on 2/7/22 agenda).*
- I. It is recommended that the Board of Education approve the following Coaching Volunteer for the 2021-2022 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Coach</u>
Sabarese, Victor	Boys Lacrosse	Mr. Kevin Higgins

- J. It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education Requirements:*

Date(s)	Last Name	First Name	Destination	Est.Cost	Reason
3/23-3/25/22	DellaVecchia	Lisa	Atlantic City, NJ	\$401.00	Mental Health presentation and Administrative Education
3/23-3/25/22	Kemp	Shannon	Atlantic City, NJ	\$401.00 (amended cost from prior approval)	Mental Health presentation and Administrative Education
3/14-18/22	Guidotti	Anthony	Atlantic City, NJ	\$776.90	DAANJ State Conference
5/19/22	Farquhar	Barbara	Mount Laurel, NJ	\$100.00	Payroll Administrators Program
5/19/22	Vitale	JoAnn	Mount Laurel, NJ	\$100.00	Payroll Administrators Program

K. It is recommended that the Board of Education approve Anthony Guidotti to attend three webinars sponsored by Rutgers University on the teaching of the new NJSLS Health and Physical Education standards from March 15-17, 2022 cost is \$45.00 paid for through Curriculum funds (reflects dates and cost change from January 2022 BOE motion).

L. It is recommended that the Board of Education approve the following staff to attend either virtually or in-person NJTESOL 2022 Spring Conference from June 1st -3rd or virtually from June 4th-June 30th. Paid for through Title III funds.

In-Person One Day Fee \$234.00 + mileage \$37.66

Alison DeLoche - June 2
 Flaviany Leite - June 2
 Erin McCabe - June 2
 Ashley Miles - June 3
 Jessica Scherer - June 2
 Raquel Tullio - June 1

Virtual Workshops \$299.00

Eileen Baker
 Christine DeSimone
 Sumita Divekar
 Jessica Doganiero
 Kimberly Clark-Hickson
 Susan Holmes-Garrity
 Liliana Lynch
 Brian Stolarick
 Cynthia Tenet

M. It is recommended that the Board of Education approve the following Winter Coaches to be reimbursed mileage at 35 cents per mile for travel to and from games at a maximum of \$1,500:

Delran Middle School	Wolf	Carol	Head Girls Basketball Coach
Delran Middle School	Mann	Lori	Assistant Girls Basketball Coach
Delran Middle School	Malone	Kevin	Head Boys Basketball Coach
Delran Middle School	Mars	Bret	Assistant Boys Basketball Coach

Delran Middle School	Skvir	Jon	Head Wrestling Coach
Delran Middle School	Wolf	Chris	Assistant Wrestling Coach
Delran Middle School	Merrill	Melissa	Assistant Wrestling Coach

- N. *It is recommended that the Board of Education approve the following district staff members for reimbursement for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements.*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Cost of Workshop</u>	<u>Total Expenses</u>
1/4/22-1/27/22	Goodwin	Geralyn	Co-op travel	-----	\$ 70.35
1/7/22-1/10/22	Caplin	David	EATA Annual Conference	-----	\$676.36 (Corrected amount from 1/18/22 Agenda)

- O. *It is recommended that the Board of Education approve the following substitute for the 2021-2022 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Collazo, Edgardo	Substitute Teacher	\$135.00/day

- P. *It is recommended that the Board of Education approve the following salary adjustment effective February 23, 2022:*

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>
Jones, Madison	Substitute Teacher	\$125.00/day	\$135.00/day

- Q. *It is recommended that the Board of Education approve the following teacher to be paid through Title I funds for the 2021-2022 school year for Basic Skills instruction.*

Delran Intermediate School
Danamarie Haas

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**

Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Community Engagement.

A. *It is recommended that the Board of Education approve Athletic Account Financial Report for the month of December 2021.*

B. *It is recommended that the Board of Education approve the DHS Spring Athletic schedule for the 2021-2022 school year.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Student Matters

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 45 minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			

Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

44. *It is recommended that the Board of Education accept the recommendations made by the Superintendent, for the Harassment, Intimidation and Bullying Report as follows;*

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
DMS	6	Confirmed HIB
DMS	7	Confirmed HIB
DMS	8	Confirmed HIB
DHS	2	Confirmed HIB

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			

Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			