#### DELRAN TOWNSHIP BOARD OF EDUCATION

#### SCHOOL BOARD AGENDA

#### March 15, 2021

## Delran High School Morris Burton Performing Arts Center

#### **District Goals:**

**Student Achievement:** Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

**College and Career Preparedness:** Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

**Student Integration:** Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

**Community Engagement:** Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

**Finance and Operation:** Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

#### 01. Opening Statement by the President:

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

#### 02. **Pledge of Allegiance**

## 03. Roll Call

<b>Board of Education Member</b>	Present	<u>Absent</u>
Mr. Brophy		
Mr. Chierici		
Mrs. Melvin		
Mr. Mongon		
Mr. Oberg		

Mrs. Rafanello	
Mrs. Wachter	
Mr. Biluck	
Mr. Kitley	

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Litigation Update Negotiations

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 45 minutes.

04. **EXECUTIVE SESSION**: BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

## 05. **Return to the Public Meeting:**

Recommend Board approval to return to public meeting.

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			

Mr. Oberg		
Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

07. Old Business: COVID-19 District Update

2021-2022 Tentative Budget Presentation

08. New Business:

09. Committee Reports:

Curriculum:

**Business Operations:** 

Community Engagement:

Policy:

10. **Approval of Minutes:** March 1, 2021 Work Session [Reference I-3]

March 6, 2021 Special Meeting [Reference I-4]

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

# 11. <u>Superintendent's Report - Information</u>:

Dr. Brotschul will report.

- A. Enrollment Report
- B. Vacancy Report
- C. Correspondence

### **ROLL CALL:**

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

### 12. **Agenda Questions: Public**

### 14. **Business and Operations**

Mrs. Rafanello will report.

It is recommended that the Board of Education approve the following resolution for the submittal of the budget to the County Office of Education for review.

BE IT RESOLVED that the tentative budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	FUND	REVENUES	SERVICE	TOTAL
2021-22 Total Expenditures	55,229,011	982,806	2,344,094	58,555,911
Less: Anticipated Revenues	21,885,373	982,806	378,430	23,246,609
Taxes to be Raised	33,343,638	_	1,965,664	35,309,302

And to advertise said tentative budget in the *Burlington County Times* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Delran High School, Delran, New Jersey on May 3, 2021 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

Capital Reserve Account Withdrawal: Millbridge School Main Office Air Handling Unit Replacements

Millbridge School Library Roof Top Air Handling Unit

Replacements

Millbridge School Gymnasium Exhaust Fans (4) Replacements High School Primary and Secondary Hot Water Heating Pumps High School Gymnasium Exhaust Fans (4) Replacements

RESOLVED that the Delran Township Board of Education requests the approval of a capital reserve withdrawal in the amount of \$360,000, the district intends to utilize these funds for the replace of roof top air handling units and gymnasium exhaust fans at the Millbridge School and the replacement of the primary and secondary hot water heating pumps and gymnasium exhaust fans at the High School.

Travel and Related Expense Reimbursement 2021-2022

WHEREAS, the Delran Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$110,000 for all staff and board members.

#### **ROLL CALL:**

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

## Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. It is recommended that the Board of Education accept the Business Administrator's certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of January 2021. [Reference I-5].
- B. It is recommended that the Board of Education certify, after review of the school business administrator's Cash Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year in accordance with 6A:23A 16-10(c) 4, for the month of January 2021. [Reference I-6]
- C. It is recommended that the Board of Education approve the transfer of funds in the amount of \$32,849.72 according to the schedule available in the Office of the Board Secretary. [Reference –I-7]
- D. It is recommended that the Board of Education approve payment of bills (February 17, 2021 to March 16, 2021) in the amount of \$2,422,704.64. [Reference I-8]
- E. It is recommended that the Board of Education approve the cafeteria report for the month of February 2021 . [Reference I-9]
- F. It is recommended that the Board of Education approve petty cash funds for the Life Skills Programs for the 2020-2021 year as stated below:

18-21 Life Skills Program Valerie Bowers – Petty Cash \$250
9<sup>th</sup>-11<sup>th</sup> Grade Life Skills Program Valerie Bowers – Petty Cash \$250

G. It is recommended that the Board of Education approve the joint student transportation contracts as listed below for the 2020-2021 year.

Vendor NameService DescriptionAnnual AmountTermTrenton Public SchoolsOut of District\$5,494.003/1/21 -6/15/21DCF Office of EducationOut of District\$45/day4/12/21-6/25/21

H. It is recommended that the Board of Education approve to accept the grant from NJPSA for the Healing Centered Engagement pilot project for Delran Middle School.

#### **ROLL CALL:**

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			

Mr. Biluck		
Mr. Kitley		

#### 15. Curriculum

Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

- A. It is recommended that the Board of Education approve the 2021-2022 District calendar.
- B. It is recommended that the Board of Education approve the 2022-2023 District calendar.
- C. It is recommended that the Board of Education approve the following titles for Delran High School Summer Reading:

Clap When You Land by Elizabeth Acevedo Almost American Girl by Robin Ha

- D. It is recommended that the Board of Education approve the children of Faith Bowman, School Nurse at the Delran High School, to attend Delran Intermediate School (5<sup>th</sup> Grade) and Delran High School (9<sup>th</sup> Grade) for the 2021-2022 school year in accordance with the provisions of Board of Education Policy #5111.
- E. It is recommended that the Board of Education approve Home Instruction services for the 2020-2021 School Year for the following students:

School	Student #	Recommended By	Date
DHS	220446	CST Case Manager	2/07/2021 - 4/07/2021
DMS	250327	Administration	2/22/2021 – TBD
DHS	230439	CST Case Manager	3/13/21 - 4/13/21

F. It is recommended that the Board of Education approve the Out-of-District tuitions for the 2020-2021 school year for the following students:

Location	Student ID #	Tuition	1:1 Aide	Total Cost	# of Days Enrolled	Transportation
BCSSSD	806118	\$11,852.40	\$0.00	\$11,852.40	83	TBD
BCSSSD	260424	\$17,297.09	\$0.00	\$17,297.09	74	TBD
BCAHS	210286	\$13,137.60* prorated	\$0.00	\$13,137.60	92	TBD

- G. It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:
  - 1. Life Skills Class to Todd Marcus Exotic Birds, Delran, NJ on Thursday, March 25, 2021; 8 students and 4 staff members leaving at 9:15 AM and

returning at 11:15 AM. The purpose of the trip is CBI Trip. The cost to the Board of Education is \$149.29.

H. It is recommended that the Board of Education approve the contract from Educational Services Unit and Holy Cross Academy in the amount of \$20,485 for nursing services.

### **ROLL CALL:**

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

#### 16. **Personnel**

Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. It is recommended that the Board of Education approve the employment contract of Dr. Brian Brotschul as the Superintendent of the Delran Township Public School District, said contract to extend from July 1, 2021 through June 30, 2026, to be remunerated at an annual salary of \$182,611 (for the 2021-2022 school year).
- B. It is recommended that the Board of Education approve the employment of Antoinette Lamaruggine as Classroom Management Aide at the Millbridge Elementary School at a salary of \$12.00 per hour effective on a date to be determined. (Transfer: Jennifer Meiluta)
- C. It is recommended that the Board of Education approve the employment of Amanda DeAngelis as Classroom Management Aide at the Millbridge Elementary School at a salary of \$12.00 per hour effective March 15, 2021. (Resignation: Debra Kalbach)
- D. It is recommended that the Board of Education approve the employment of Kelsey Zeserman as Teacher of 2<sup>nd</sup> Grade at the Millbridge Elementary School (filling a leave of absence position for Maria Cresci) at an annual base salary of \$55,235 (to be prorated) effective April 19, 2021 to June 30, 2021.

- E. It is recommended that the Board of Education approve the resignation of Courtney Brettell, Teacher of Life Skills at the Delran High School, effective the close of business on June 30, 2021.
- F. It is recommended that the Board of Education approve the following co-curricular assignments for the 2020-2021 school year:

School	Last Name	First Name	Assignment	Stip	end
Delran High School	McGhee	Jacquelyn	Homecoming Coordinator Advisor	\$	1,187
Delran High School	Como	Caitlyn	Spirit Week Advisor	\$	1,187
Delran High School	Rafter	Thomas	Jazz Band Advisor	\$	1,187
Delran Middle School	McGonigle	Kimberly	Intramural Cross Country Advisor (2.0)	\$	2,374
Delran Middle School	Wolf	Chris	Intramural Dodge Ball Coach (2.0)	\$	2,374
Delran Middle School	Brody	Scott	Intramural Spring Soccer Coach (2.0)	\$	2,374
Delran Middle School	Orr	Thomas	Intramural Spring Soccer Coach (2.0)	\$	2,374
Delran Middle School	Stipa	Julia	Homework Club (additional 20 hours)	\$	1,187
Delran Middle School	Walters	Claire	Homework Club (additional 20 hours)	\$	1,187

G. It is recommended that the Board of Education approve the following coaching assignments for the 2020-2021 school year:

<u>School</u>	<u>Last Name</u>	First Name	Assignment	Stip	<u>end</u>
Delran High School	Bodenschatz	William	Boys Tennis Coach	\$	5,555
Delran High School	Goodwin	James	Head Baseball Coach	\$	8,147
Delran High School	Zwier	Jesse	Assistant Baseball Coach	\$	5,196
Delran High School	Jenkins	Brian	Assistant Baseball Coach	\$	5,196
Delran High School	Carlotto	Danielle	Head Softball Coach	\$	8,147
Delran High School	Mann	Lorianna	Assistant Softball Coach	\$	5,196
Delran High School	Murphy	Travis	Assistant Softball Coach	\$	5,196
Delran High School	Guzik	Michael	Head Boys Track Coach	\$	8,147
Delran High School	Cordero	Ricardo	Assistant Boys Track Coach	\$	5,196
Delran High School	Mongo	Scott	Assistant Boys Track Coach	\$	5,196
Delran High School	Marter	Nathan	Head Girls Track Coach	\$	8,147
Delran High School	Stellwag	Daniel	Assistant Girls Track Coach	\$	5,196
Delran High School	Fagan (Cifaldi)	Mariah	Assistant Girls Track Coach	\$	5,196
Delran High School	Frisella	Michael	Golf Coach	\$	5,555
Delran High School	Ceplo	Rachel	Head Girls' Lacrosse Coach	\$	8,147
Delran High School	Dunham	Lindsey	Assistant Girls' Lacrosse Coach	\$	5,196
Delran High School	Whitcraft	Benjamin	Head Boys' Lacrosse Coach	\$	8,147
Delran High School	Higgins	Kevin	Assistant Boys' Lacrosse Coach	\$	5,196
Delran High School	Puglia	James	Weight Training Coach (.25)	\$	1,355
Delran High School	Lucas	Garrett	Weight Training Coach (.25)	\$	1,355
Delran Middle School	Malone	Kevin	Head Baseball Coach	\$	4,140
Delran Middle School	Pilla	Timothy	Assistant Baseball Coach	\$	2,624
Delran Middle School	Casne	Brett	Head Softball Coach	\$	4,140
Delran Middle School	Mars	Bret	Assistant Softball Coach	\$	2,624
Delran Middle School	Barbosa	Carla	Lacrosse Coach	\$	4,140
Delran Middle School	Groark	Corinne	Assistant Lacrosse Coach	\$	2,624

H. It is recommended that the Board of Education approve Austin Anderson to attend a workshop (Online- asynchronous) presented by the Teachers College - Continuing

- Professional Studies Columbia University "Teaching Food and Nutrition for All" on June 7-27, 2021 for the amount of \$295.00. Paid for through Title IIA funds.
- I. It is recommended that the Board of Education approve Susanne Zamichieli to attend a workshop (Online- synchronous) presented by the Bureau of Education & Research (BER)- Enhancing French Language Instruction: Practical Activities to Strengthen Your Students Proficiency in French (grades 6-12) on April 26, 2021 for the amount of \$279.00. Paid for through Title IIA funds.
- J. It is recommended that the Board of Education approve Aleksandra Mijic Kukavica to attend a workshop (Online- synchronous) presented by the Bureau of Education & Research (BER)- Enhancing French Language Instruction: Practical Activities to Strengthen Your Students Proficiency in French (grades 6-12) on May 3, 2021 for the amount of \$279.00. Paid for through Title IIA funds.
- K. It is recommended that the Board of Education approve Emma First to attend a workshop (Online- synchronous) presented by the Bureau of Education & Research (BER)- Powerful Strategies for Maximizing Comprehensible Input in the Target Language (grades 6-12) on April 14, 2021, for the amount of \$279.00. Paid for through Title IIA funds.
- L. It is recommended that the Board of Education approve Christine Cusack to attend a workshop (Online-synchronous- a four-week course) presented by The Reading Roadmap that focuses on reading assessments, students groups and differentiation. Registration includes training videos, teaching tools. group coaching and access to other ELA teachers for support. This course begins on May 10, 2021 for the amount of \$297.00. Paid for through Title IIA funds.
- M. It is recommended that the Board of Education approve Daniela Repack to attend a workshop (Online- synchronous) presented by the Bureau of Education & Research (BER)- Powerful Strategies for Maximizing Comprehensible Input in the Target Language (grades 6-12) on April 14, 2021, for the amount of \$279.00. Paid for through Title IIA funds.
- N. It is recommended that the Board of Education approve the following substitutes for the 2020-2021 school year:

<u>Name</u>	<u>Assignment</u>	<b>Effective</b>	<u>Salary</u>
Dupon, Caitlyn	Substitute Teacher	3/16/21	\$95.00/day
Hunter, Braydon	Substitute Teacher	3/16/21	\$90.00/day
Linico, Emily	Substitute Teacher	3/16/21	\$95.00/day
Rodzon, Emily	Substitute Teacher	3/16/21	\$90.00/day
Taylor, Michele	Substitute Teacher	3/16/21	\$90.00/day

O. It is recommended that the Board of Education approve the following Coaching Volunteers for the 2020-2021 school year:

Name	Assignment	Coach
Dockins, John	Baseball	James Goodwin
Repece, Jon	Baseball	James Goodwin
Groark, Corinne	Girls' Lacrosse	Rachel Ceplo
Rodriguez, Christopher	Boys' Lacrosse	Ben Whitcraft
Sabarese, Victor	Boys' Lacrosse	Ben Whitcraft
Groark, Mackenzie	Girls' Lacrosse	Rachel Ceplo

P. It is recommended that the Board of Education approve the following staff member for assessment writing for 5 hours at \$43.56 per hour for a total of \$217.80. Paid for through Curriculum salaries.

#### Christine Cusack - 1st grade - Math

- Q. It is recommended that the Board of Education approve James Brown, Media Specialist at the Delran Intermediate School, to plan and produce an additional 80 hours of video content for promotional purposes at the direction of the Superintendent at the rate of \$43.56 per hour.
- R. It is recommended that the Board of Education approve Christopher Wolf, Physical Education teacher at the Delran Middle School, to plan and produce 80 hours of athletics video content at the direction of the Superintendent at the rate of \$43.56 per hour during NJSIAA Season III.
- S. It is recommended that the Board of Education approve Patrick Myers, 5<sup>th</sup> Grade Teacher at the Delran Intermediate School, to provide supplemental instruction for the 2020-2021 school year at the district rate of \$43.56 per hour.
- T. It is recommended that the Board of Education approve Jaimie Dubuque and Jason Pope for three hours each at \$43.56 an hour to provide professional development in technology usage in April 2021 paid for by Title IIA funds.
- U. It is recommended that the Board of Education approve the following staff members to provide basic skills tutoring before and after school paid for by Title I Instructional Funds at \$43.56 an hour not to exceed the total of 135 hours allotted per building.

#### Millbridge

Kelsea Arcaini Erin Guarini Kathryn Schneider Nicole Soto

#### Delran Intermediate School

Malia Asbury Sumita Divekar Kayla Hanna Sharon Kernan Donna Malinowski Nicola O'Donnell Rahsan Saka Sabrina Simon Stephanie Williams

#### Delran Middle School

DMS Basic Skills ELA Tutoring Support
Carol Wolf: 24 hours x \$43.56 = \$1,045.44
Sarah Petty: 24 hours x \$43.56 = \$1,045.44
Michele Fiorini: 24 hours x \$43.56 = \$1,045.44

DMS Basic Skills Math Tutoring Support
Paul Hiller: 32 hours x \$43.56 = \$1,393.92
Holly Martin: 24 hours x \$43.56 = \$1,045.44

V. It is recommended that the Board of Education approve the following part-time aides at the Delran Intermediate to work a maximum of 4.75 hours per day for 5 days a week beginning on March 22, 2021:

Sue Ade
Kelly Fish
Michele Brown
Lisa Papi
Cindy Avallone
Kim Stallings
Ana Visciano
Annette Haggerty
Joanne Messineo

- W. It is recommended that the Board of Education approve Bobbi Jo Gormley as the Unified Track Coach at the Delran High School for the 2020-2021 school year at a salary of \$43.56 per hour X 24 hours = \$,1045.44.
- X. It is recommended that the Board of Education approve a 6<sup>th</sup> period stipend for the following teacher from March 8, 2021 to June 18, 2021:

School	Name	Assignment	Stipend Amount
Millbridge Elementary School	Haggerty, Paige	Special Education	\$2,498.32

### **ROLL CALL:**

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

#### 17. Community Engagement

Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Community Engagement.

- A. It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of February 2021. [Reference I-10]
- B. It is recommended that the Board of Education approve the Delran Middle School Spring Sports Schedule for the 2020-2021 school year.

C. It is recommended that the Board of Education approve the Delran High School Athletic Schedule for Spring 2021.

## **ROLL CALL:**

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

## 41. **Public Comments**

# 60. **Adjournment:**

<b>Board of Education Member</b>	Yes	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			