

**REQUEST FOR PROPOSALS
SEALED PROPOSALS**

Public notice is hereby given that requests for proposals (RFPs) for the following specifications will be received by the Delran Board of Education located at the Administration Building, 52 Hartford Road, Delran, New Jersey 08075 on January 18, 2018 at 10:00 AM:

CUSTODIAL AND BLACK SEAL OPERATOR SERVICES

The proposals will be publicly opened at precisely 10:00 AM in the Delran Board of Education Administration conference room located at the above address. Specifications will be available on December 13, 2017 from the Delran Board of Education, Support Services Office located at 22 Hartford Road, Delran, New Jersey 08075. Telephone (856) 461-1553 extension 5000 between the hours of 8:00 AM until 12:00 noon and from 1:00 PM until 4:00 PM daily excluding holidays. There will be a non-refundable fee of \$25.00 payable in cash, check or money order due at the time of pickup. This fee covers the cost of handling and reproducing the specification package.

A Pre-bid/proposal meeting will be held on December 20, 2017 at the Delran Board of Education Support Services Office, located at 22 Hartford Road, Delran, New Jersey 08075 at 10:00 AM. This meeting will be to answer questions or clarify the scope of work. Attendance is not mandatory; however, respondents or contractors will be responsible for all information conveyed at this meeting.

Respondents are required to comply with the requirements of Chapter 127, P.L. 1975. (Public Contracts Affirmative Action Statutes) and any other Federal or State of New Jersey Statutes not specified herein.

This request for proposal is being procured pursuant to the competitive contracting process at N.J.S.A. 18A:18A-4.1 *et seq.* The use of the competitive contracting for this RFP has been approved by the New Jersey Department of Community Affairs in a letter dated March 30, 2015. The contract award will be for a period of two years, with the possibility of up to three annual extensions, for a total possible contract length of five years.

The Delran Board of Education reserves the right to reject any and all proposals.

Mr. Paul Whitman
Interim Business Administrator/ Board Secretary